



BRITISH DRAGON BOAT RACING ASSOCIATION

Founder Member of the International Dragon Boat Federation & European Dragon Boat Federation

BDA 137th Executive Committee Meeting

Date: Monday 11th February 2019

Location: Zoom meeting

Time: 19.00 – 20.30

Minutes

Chairman: Neil Pickles

Present: Neil Pickles, Dave Cogswell, Rachel Elliott, Jenni Henderson, Mike Haslam, Tim Smith, Chris Bailey, Mike Haslam, Daryl Snape, David Bangs, and Andrew Menzies.

MH left the meeting at 20.10

1) Apologies		Action Points
1.1	Apologies received from Mike Thomas, Jon Coventry and Barbara Keenan.	
2) Minutes of last meeting and matters arising		
2.1	<p>Missing: Inviting club reps to face to face meetings and create a feedback loop.</p> <p>AGM Workshops suggestions: CB and DB – On sport science ?? - Strategy and Vision PC and NB - Youth development and Adaptive paddlers PG – Officials</p> <p>ECCC Powerhouse have withdrawn. 4 teams now ratified.</p> <p>DB confirmed the Dragons and flowers event for June.</p>	<p>TS to send to RE</p> <p>JH to send out to members via mailchimp when confirmation is received.</p> <p>JH to put on the website.</p> <p>DB to feedback what support is needed.</p>
3) National League events		
3.1	<p>CB has created a summary of the 2019 National League to distribute to members.</p> <p>Request of acknowledgement from all crews that they have accepted and understood.</p>	<p>CB to distribute.</p> <p>NP to post on social media and website /</p>

		JH to post on mail chimp.
3.2	NP had a meeting with the HK lions. No update, the organisation is on-going. The event will fall under the events committee to help NP. NP to create a list of finances.	NP and events committee to continue with organisations.
4) AGM elections		
4.1	BDA to formally agree President and Vice President JH, BK, MC and AM are up for re-election. 1 x vacancy for 1 year 2 x vacancies for 2 years. 5 vacancies of exec members Vacancy for GB treasurer Vacancy for Minutes secretary Nominations are needed. Suggestion that exec do a video for social media.	NP to send info to members with vacancies. To be posted on social media.
5) Treasurers report		
5.1	No issues with the treasurers report.	
6) Bank account change over		
6.1	Forms need signing and returning from committee members. JH, NP and DS to discuss the international transfer for GB team's entry for Thailand.	JH and DC .
AOB		
Water Safety Policy	AM has reviewed the Water Safety Policy. As there are so many documents, AM is going to consolidate all of the documents and create clarity. A survey monkey will be created to identify issues and get feedback from Exec members.	AM and JH to action.
Letter from Secklow	NP has acknowledged a letter from the chair of Secklow regarding race venues.	NP to respond.
Business cards	AM requested for updated business cards for when attending meetings.	
Ratification of GB juniors	Subject to BDA membership check by DC.	DC to check.
Coaching books	DB to send a summary to DS with the coaching book assets.	DB to send to DC.
Next meeting	11 th March via Zoom at 7pm	