



BRITISH DRAGON BOAT RACING ASSOCIATION

Founder Member of the International Dragon Boat Federation & European Dragon Boat Federation

BDA 136th Executive Committee Meeting

Date: Saturday 19th January 2019

Location: Days Inn, Warwick Services Area, M40 Northbound

Time: 10.30 – 17.30

Minutes

Chairman: Neil Pickles

Present: Neil Pickles, David Bangs, Dave Cogswell, Jenni Henderson, Jon Coventry, Mike Haslam, Barbara Keenan, Tim Smith, Chris Bailey & Wendy Grose.

1) Apologies		Action Points
1.1	Apologies received from Mike Thomas, Rachel Elliott, Daryl Snape and Andrew Menzies.	
2) Minutes of last meeting and matters arising		
2.1	GB paddler proposal	NP/ JC
2.2	DB reports there are 7 new CL3'S. He will provide the names to go on the website.	DB
3) BCS- Making events more appealing to BCS crews - Wendy Grose		
3.1	<p>BCS crews have been divided from the BDA, however WG is working towards changing the perceptions to get people to race. WG would like to see peer racing and competition develop for BCS crews in the UK</p> <p>WG is trying to organise a festival. A venue is to be arranged, with the potential of Worcester being the hosts if a date can be agreed on. Six BCS crews will need to attend. Reference to the Dragons and Flowers Event which usually attracts 12 crews.</p> <p>The format will be fun racing, a fundraiser, a BBQ and a flower ceremony.</p> <p>Suggestions that the BDA can help by supplying race officials, boat marshalling and helms.</p> <p>Suggestion that WG work alongside AB from pool of life.</p>	<p>JH to add to the BDA website.</p> <p>JH to organise gazebo.</p>
3.2	<p>Dragon and Flowers event – Liverpool 15th June 2019.</p> <p>The costs of the event will be ~£1300 for the centre, first aid and safety boats.</p> <p>Agreed that if BCS teams pay for the Charity event, then they will get free entry into the BDA event on the</p>	<p>DB to co-ordinate date and costs with the centre.</p> <p>JH to add to the BDA website.</p>

	<p>16th. They will still be required to have a BDA membership. (Day or year). Request for Helms and coaching support for the day. Agreed the BDA will make £1500 available to fund the event.</p>	
4) National League Events 2019		
4.1	<p>There will be 8 events, of which 7 will count towards league points. Liverpool, Worcester and Surrey Docks are Optional . There is a new event this year for 2019.</p> <p>Future: 3-4 large race events as the format. Regional events and national events. Look at charity events.</p> <p>Confirmed ladies will be S14.</p> <p>Request for all to think about NL format.</p>	<p>CB to clarify on the website.</p> <p>Look at the be inspired website.</p> <p>New club to be added to the website.</p>
4.2	<p>HK Lions event: BDA to run the water events. 24 crews are expected. HK expect 40 crews. 6 lane racing. Single insurance provider can cover the whole event. £10 will be required from all non-BDA crews for a race permit. Details for helms, officials ect to follow. Racing – 2000m circuit.</p> <p>Working groups need to be formed to support the events organisation.</p>	<p>NP to discuss finances.</p> <p>NP to follow up.</p>
5) BDA Vision and strategy update		
	<p>Exercise: 3 key questions across 3 key groups</p> <p>The BDA should be involved with supporting clubs. Areas for development: *Communicating – how we communicate with clubs. *Competitiveness – Creating competition in general. *Equality – devise an equal sport. *Growing the sport – clubs / geographically ect.</p> <p>A 5 year Vision and Mission is needed that leads to goals and actions to help us move towards that.</p> <p>Top Values: *Competition *Support *Integrity *Open to all.</p> <p>Members perceive that the BDA do not listen. Suggestion:</p>	<p>TS to send a summary of the boards to Exec.</p> <p>TS/CB/JH To develop this strategy to be in place for the AGM.</p> <p>MH to send the 5 year development plan and the plan developed by consultants.</p> <p>TS/CB/JH To create a report to share with members.</p>

	To have club reps at the face to face meetings as 2 way communication is important.	
6) Helping the EXEC, using the club network better		
6.1	<p>CB suggested that we need to identify the gaps in what skills we need. We are to ask the members for this help. DC suggested this comes back to the portfolios that were started but never developed.</p> <p>DB is working on a communication link for all coaches.</p>	<p>To reach out to members and coaches.</p> <p>DB to get the coaching links started up.</p>
7) AGM vacancies		
7.1	<p>2 resignations from elected membership: AM and IB. Co-opt member RM has resigned.</p> <p>Elections for 2019: Renewals: JH / BK / MC / DC.</p> <p>President. Vice president.</p> <p>Vice Chairman. Position available: GB treasurer</p> <p>Notice to go out before the AGM. AGM : 13th April @ Worcester @ 10.30 3pm – AGM 4pm – Exec meeting AGM to have the same format as last year with workshops. CB & DB has offered to do a sport science workshop. Session on Vision and Strategy. Ask Nigel & Patrick re Youth & adaptive. Paul Griffiths about race officials scheme.</p>	<p>AGM date to be confirmed.</p> <p>Vacancy notice to go out.</p> <p>Workshops to be arranged and pre-booked by members.</p>
8) Insurance and Safeguarding		
8.1	<p>DC confirmed that he has now received confirmation of advanced insurance. Still waiting for info to add to the leaflet from Brokers. 250 membership are still waiting to be sent. Brokers have changed company. Moving from 3 months to 6 months. Invoices sent but DC cannot reconcile against the quote. DC to pay the first 6 months. Now includes abuse cover.</p> <p>BK and CC are working on updating the safeguarding policy and info. Will be done within the next 3 weeks. Aim 16th Feb 2019</p>	<p>DC to conform with new clubs and club renewals.</p> <p>Reminder sent to @crews about BDA membership.</p> <p>DB to provide NP with info about the coaching forum.</p> <p>Info on cover to be shared with crews.</p> <p>BK to update safeguarding policy.</p>

		AM to feedback update the Water safety policy.
9) Treasures report		
9.1	<p>DC handed out report dated 31/12/18. Balance sheet shows surplus of £17,585.35. Loss on Race Fees of £2,357.81. Membership increase of £3000 year on year Reached 1000 full individual members for the first time ever.</p> <p>Raised that no-one is currently managing the central GB account. MH raised that the directors of the BDA are legally responsible and audits on bank accounts are to be made.</p>	Clarification on GB accounts and audits needed.
10) Bank changes update		
10.1	<p>Changing from HSBC to Lloyds. Cheques still need to be cleared for the HSBC account so the we will not be transferring the full amount at one time. Deposit account has changed over on block. GB account has changed over on block.</p>	DC to manage the move.
11) Boat scales		
11.1	<p>£100 spent on renting scales to weight boats at finals. Preston boat was 40-50kgs light. (weighing 210kg)</p> <p>Proposal that BDA purchase scales to do regular weigh ins. Cost = £550. NP happy to be responsible and will hold them at Notts.</p>	<p>Announcement to crews that boats will be weighed at events.</p> <p>NP to purchase scales.</p>
12) ECCC		
12.1	<p>Sanctioned: Amathus, Wraysbury and Notts. Requests from: Powerhouse, Hurricaines and Pink Champaign.</p> <p>3 river serpents have requested but need BDA membership before ratification. Question: As the BDA do we need to ensure that paddlers competing are from the registered club?</p>	Email to @crews re: deadline for Seville.
AOB		
New club	<p>DB is communicating with the Spirit of Yorkshire club. To offer £150 1st year membership + individual memberships. Suggestion for them to apply to the development grant.</p>	DB to email DC for grant form.
Euro cup	<p>Euro cup to be resurrected by MH. 4/5 events being organised.</p>	MH to send info through.

IDBF ltd	NP requested clarification of constitution changes. The questions we sent were not raised so need to be addressed again.	NP to follow up for AGM in Thailand
Individual commissions	PC and NB have been approached to run individual commissions at IDBF level however not at BDA level. Concerns re: appointment and nomination of Chairs of commissions.	MH to follow up. DB to speak to PC.
Race Officials	PG has been appointed by IDBF as 1 of 3 officials to approve Level 1 officials for Europe.	
BDA Awards	MH raised questions if the award structure should be resurrected.	MH to follow up.
Boats	NP has a boat in his work car park that needs rehoming. Oxford may need a boat from September. Jaguars may need a boat. DB has a legal contract for boats that are loaned from Amathus to Spirit of Yorkshire. This could be used by the BDA for their loaned equipment.	TS to speak to Jaguars. CB to speak to Oxford.
Northern winter series	DB confirmed 17 th March 1 st Northern Winter Series organised with Preston. 10k race followed by fun event.	DB to feedback.
Next meeting	Monday 11 th February 2019. 7pm. Zoom conference call.	